



Subud Family Holiday and Congress 2010

Malvern St. James Girls' School
Great Malvern Worcestershire
1 - 8 August 2010

Notes for filling out **BOOKING FORM** - *PLEASE READ FIRST*

THE VENUE

Malvern St James Girls' School, Great Malvern, Worcestershire, WR14 3BA

DATES

OUR WEEK will begin Sunday afternoon 1st August with arrivals from 3.00pm onwards and will end after lunch on Sunday 8th August with departures by 3.00pm. Sunday to Thursday will be the Family Holiday plus first Kejiwaan Morning. CONGRESS is Thursday 5th P.M. to Sunday 8th starting with a Kejiwaan morning on the Friday followed by business matters until Sunday lunch.

SCHOOL ACCOMMODATION

The school accommodation is full board and can be booked for 3 days, 4 days or the full 7-day period. Single rooms are available as well as a few twins and lots of 'family' rooms 4 and 5 beds. They do not supply table lamps; if you need one please bring your own. Also bring towels, soap and an extra pillow and/or blanket if you need one. All accommodation Blocks have common rooms on each floor and all rooms have keys. There is a lift to all floors in the main building. Please let Davina know your needs to ensure you get the right space. If you wish to secure a single room then you will be able to do this by paying a supplement of £5 per night. Couples with children will be offered beds in a family room or adjoining rooms depending on availability. If you wish to share a room with a friend/s then please give their name/s in the 'Notes' section of the booking form and we will do our best to accommodate you. There is a swimming pool and there are six tennis courts.

COSTS

We have kept costs to a minimum and slightly less than last year. We don't expect to make a profit, but don't want to make a loss. The more people that come.. The more we will have to spend and the more fun we will have. SO PLEASE encourage.. Persuade, coerce, bribe and beg everyone to come and for the whole week!

KEJIWAAN DAYS

The Kejiwaan day this year will be split into two half days beginning Thursday Morning which is for everyone and considered part of the Holiday. On Friday Morning, the second Kejiwaan session is open to all members and is included in the Congress part of the week - arrivals from 3pm on Thursday. However, if you are attending the Congress part and wish also to participate in the first kejiwaan session on the Thursday morning [which means arriving Wednesday evening] you can select this option and we will try our best to accommodate you but cannot guarantee it. Check with Davina.

CAMPING

There is plenty of level space for those who decide to camp. There are three options, three, four or seven nights. Please bring your own tents, sleeping bags and cooking equipment. If you choose to have your meals at the school, select that option on the booking form. There are showers and toilets and lockers in the sports centre for our use from 7am to 10pm and portaloos available at all times. Shops are within easy walking distance. NO DOGS and YES we can have a camp fire too.

HOTEL and B&B ACCOMMODATION

A hotel and other accommodation list will follow see website

DELEGATE/HELPER EXPENSES

If you are attending the Congress plenary sessions (Thurs p.m. - Sun p.m.) as a delegate or delegate helper and wish to get your expense reimbursed then please make your own claim to your group, regional level or national level, in the usual manner. Please pay the full amount when you book for your stay.

TRANSPORT

Directions should soon be available on the congress website at www.subud.org.uk/congress. If travelling by air the nearest airport is the Birmingham International Airport [30 minutes by train]. If travelling by rail the nearest mainline station is Great Malvern OPPOSITE THE SCHOOL with direct trains to Birmingham and London Paddington.

CAFÉ

In the main Quad, there will be a Café for home made snacks and drinks run by our youth from 8am until late.

CRECHE

We will run a crèche for younger children; we have a super team and a lovely spot with a safe private garden. Please offer a few hours so that the team are not neglected and can find a bit of time for themselves. Family and childrens' coordinator Rose Anderson Bate tel **020 8671 1781** rosebate@googlemail.com

WORKSHOPS

Please consider sharing your talents and enthusiasms. We have acres of space; The Dome, three theatre spaces, art rooms, cookery block, sports facilities, Christ church and twenty classrooms and a surrounding town and countryside. SO... Would you like to run (or help run) a workshop or activity? Give Paul a call, lots of help, financial and personal available.

ACTIVITIES

There will be many activities and entertainments available ALL WEEK for Adults, Youth, Children and Toddlers. Visits to places of interest and walks are being planned. Check out our website for these programmes as they appear.

HELPING HAND FUND

If you would like to make a contribution towards the cost of helping those who would not otherwise be able to attend, please add an amount to your total.

DISCOUNTS

We would like MALVERN 2010 to be available to all members irrespective of their financial situation. To facilitate this we have created a fund from various sources, including Subud Britain, and your helping hand donations to provide discounts for members who need them. If you feel that this applies to you and you would like help with a percentage of the fees then contact Paul Gawen. Closing date July 31st [or before if funds run out].

SMOKING

Malvern Girls' School has a NO SMOKING policy for the whole site...However, they are allowing us a smokers gazebo that we will site as close 'to the centre of things' as possible. We realise that this will not be easy for many and ask for your support and forbearance.

HELP REQUIRED

We need many hands to create our gathering. We need everyone to be aware that many volunteers are working really hard to make the time here special. Please, pretty please, offer something of your time and/or energy. We need helpers to offer their time, either 'on call' or for a specific time slot. We need help in the crèche, even for just an hour, reading a story, playing, tidying up, being jumped on or getting jelly off the ceiling, to help relieve those who have committed their week for us. We need chair movers, café cooks, greeters, and carers, just an awareness that we are all in this together, that each of us can make a difference. WE NEED A BIT OF YOU

ART GALLERY, CRAFT SHOP and SPI BOOK SHOP

Yes. We have one of these too, please bring and share your exhibits, your art or your crafts with us. We can sell items for you but please offer a few hours behind the till. SPI will be selling Subud books for 'spare time' reading.

HELP WITH ARRIVALS

We will need lots of help with new arrivals on the first Sunday and the change over days Wednesday and Thursday. Those duties include such things as registration, directing traffic, showing people to their rooms, assisting those who need help with their cases etc. If you can help, please contact Paul G and arrange to arrive at 1.00pm instead of 3.00pm.

CONGRESS WEBSITE

All the contact numbers and everything you need to know about CONGRESS 2010 will appear here first: www.subud.org.uk/congress/index.html

CONTACTS

Organiser, Rhyana Blakeley: rhyanablakeley31@googlemail.com
Bookings, Davina Hitchcock : **01803 762648** davina@hoodbarton.plus.com

NOTE: Leave out the first '0' if calling from abroad with any of the telephone numbers listed on this form.

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ACCOMMODATION RATES & OPTIONS

REGISTRATION FEES INCLUDED IN PRICES

SCHOOL FULL BOARD ACCOMMODATION includes all meals	Adults (16+) Child (6 - 15)	NOTES		
SUN 1 to SUN 8 7 days	Adult £310.00 Child £210.00	<ul style="list-style-type: none"> • Rooms available: Singles, twins and triples, four bed and five beds. • Single supplement of £5 per room per night. • Rooms to be vacated by 10 am on the day of your departure. • Arrivals are after 3.00pm and departures are by 3.00pm – except for day visitors. • Family discounts – see below 		
SUN 1 to THUR 5 4 days	Adult £180.00 Child £115.00			
THUR 5 to SUN 8 3 days	Adult £135.00 Child £85.00			
SUN 1 to WEDS 4 3 days	Adult £135.00 Child £85.00			
WEDS 4 to SUN 8 4 days	Adult £180.00 Child £115.00			
CAMPING/HOTEL OPTIONS	CAMPING + MEALS Breakfast-Lunch-Dinner Adults (16+) Child (6 - 15)			
SUN 1 to SUN 8 7 days	Adult £180.00 Child £120.00	Adult £100.00 Child £60.00	Adult £100.00 Child £60.00	
SUN 1 to THUR 5 4 days	Adult £103.00 Child £69.00	Adult £58.00 Child £34.00	Adult £58.00 Child £34.00	
THUR 5 to SUN 8 3 days	Adult 77.00 Child £62.00	Adult £43.00 Child £25.00	Adult £43.00 Child £25.00	
SUN 1 to WEDS 4 3 days	Adult £77.00 Child £52.00	Adult £43.00 Child £25.00	Adult £43.00 Child £25.00	
WEDS 4 to SUN 8 4 days	Adult £103.00 Child £69.00	Adult £58.00 Child £34.00	Adult £58.00 Child £34.00	

BIG FAMILY DISCOUNT!!!!!!!!!!

The first two children per family are charged the above rates, any additional children are **FREE!**

AND under 5's are **FREE** too!

DAY VISITOR	LUNCH & DINNER On the same Day Adults (16+) Child (6 - 15)	NO MEALS Adults (16+) Child (6 - 15)
	Adult £26.00 Child £13.00	Adult £16.00 Child £8.00

NOTE: Each 24hour day begins with Dinner and ends after Lunch – except for Day Visitors who can order Lunch and Dinner on the same day.

BOOKING FORM

*Please read Booking
form notes first*

Please tick boxes as appropriate

Subud member making this booking (main contact)

Last Name

First Name

Address

Telephone

E-mail

Adult Male Adult Female Vegetarian

Others in your party

(please photocopy extra forms if needed)

Last Name

First Name

Adult 16+ Child (0 – 5) Child (6 –15)

Male Female Vegetarian

Last Name

First Name

Adult 16+ Child (0 – 5) Child (6 –15)

Male Female Vegetarian

Last Name

First Name

Adult 16+ Child (0 – 5) Child (6 –15)

Male Female Vegetarian

Last Name

First Name

Adult 16+ Child (0 – 5) Child (6 –15)

Male Female Vegetarian

If you (or any of your party) is attending CONGRESS 2010 as a delegate (eg: Subud Britain office holder, Group Chair, Helper, Regional or National Helper, Organising Team etc) please state capacity. This is for your name badge, NOT for claiming expenses.

NAME

ATTENDING AS

NOTES: Please add any special requirements you may need. eg: Dietary needs, disabilities, share a room with named person etc. (include any worries or ways in which we can help you feel at home).

PLEASE CONTINUE ON SEPARATE SHEET IF NECESSARY

Please tick box for the type of accommodation you wish to book

FULL WEEK Sun 1st to Sun 8th Aug

- School Full Board
- Camping (with all meals)
- Camping (No meals)
- Dinner & Lunch (if in hotel or B&B)
- Day Visitor (Lunch & Dinner the same day)
- Day Visitor (No meals)

HOLIDAY PLUS Sun 1st to Thurs 5th Aug

- School Full Board
- Camping (with all meals)
- Camping (No meals)
- Dinner & Lunch (if in hotel or B&B)
- Day Visitor (Lunch & Dinner the same day)
- Day Visitor (No meals)

CONGRESS ONLY Thurs 5th to Sun 8th Aug

- School Full Board
- Camping (with all meals)
- Camping (No meals)
- Dinner & Lunch (if in hotel or B&B)
- Day Visitor (Lunch & Dinner the same day)
- Day Visitor (No meals)

HOLIDAY ONLY Sun 1st to Weds 4th Aug

- School Full Board
- Camping (with all meals)
- Camping (No meals)
- Dinner & Lunch (if in hotel or B&B)
- Day Visitor (Lunch & Dinner the same day)
- Day Visitor (No meals)

CONGRESS PLUS Weds 4th to Sun 8th Aug

- School Full Board
- Camping (with all meals)
- Camping (No meals)
- Dinner & Lunch (if in hotel or B&B)
- Day Visitor (Lunch & Dinner the same day)
- Day Visitor (No meals)

OCCASIONAL DAY VISITOR ONLY

Please indicate days you will be attending by ticking boxes below

Sun 1	Mon 2	Tue 3	Wed 4	Thur 5	Fri 6	Sat 7	Sun 8
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

TO HELP US PROVIDE THE BEST SERVICES

for you, please indicate the number of adults, children etc by age

0-5	6-12	13-19	20-29	30-59	60+
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

FOR PAYMENT PURPOSES please indicate the number of adults, children and toddlers in your party

Adults 16+	Children (6-15)	Toddlers (0-5 free)
<input type="text"/>	<input type="text"/>	<input type="text"/>

Payment

£

Total cost for all your party

Single room supplement (£5 per night)

Helping Hand Fund

TOTAL DUE

(no later than July 15th 2010 please)

Please pay by cheque or postal order and make payable to **SUBUD BRITAIN.**

UK ONLY PAYMENT OPTIONS

IN ADDITION TO PAYMENT BY CHEQUE OR POSTAL ORDER, IT IS POSSIBLE TO PAY BY DIRECT TRANSFER ONLINE FROM YOUR BANK ACCOUNT.

For those wishing to pay by this method it is VITAL to use a suitable reference when authorizing the online transfer.

PLEASE USE YOUR INITIAL AND SURNAME ONLY FOR THIS REFERENCE, NOTHING ELSE, OTHERWISE IT IS IMPOSSIBLE FOR US TO IDENTIFY WHO THE PAYMENT IS COMING FROM!

Please make your payment to the Subud Britain account as follows:

CAF Bank Ltd.
Branch Sort Code: 40-52-40
Account No: 00005738
Account Name: Subud Britain
Reference: Initial and Surname ONLY

NOTE: We cannot deal with credit/debit card payments.

FOR PEOPLE SENDING MONEY FROM ABROAD:

Bank: HSBC City Corporate Banking Centre
 Account name: CAF Bank Ltd
 Branch Sort code: 40-05-03
 Account number: 72138549
 BIC code: MIDLGB2141W
 IBAN number: GB48MIDL40053072138549
 For Credit to / Reference: Subud Britain 00005738

NOTE 1: Anyone making a transfer should also email Davina with full details

NOTE: 2 We cannot deal with credit/debit card payments.

Once completed, send pages 3 & 4 **(WITH A STAMPED ADDRESSED ENVELOPE IF IN THE UK, PLEASE)** to:

Davina Hitchcock
Hood Barton Farm House
Dartington
TOTNES
Devon TQ9 6AB

ANY BOOKING QUERIES CALL: +44 (0)1803 762648
 OR E-MAIL: davina@hoodbarton.plus.com